

# Vendor Registration Application 2024

Chilmark Community Church Flea Market

Wednesdays & Saturdays; June 22 - September 7

9:00 AM - 2:00 PM

**Mailing Address: 9 Menemsha Crossroad, Chilmark, MA 02535**

\*\*\*\*\*

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Have you been a vendor in the past? \_\_\_\_\_ If yes, list years: \_\_\_\_\_

Vendor Categories: Please indicate **ALL** categories of items that you will be selling:

Antiques, Furniture, Clothing, Accessories, Photography, Art, Jewelry, Ceramics, Wood Crafts, Glass, Linens, Fiber Art, Bags (include type) Food, Other- (specify) **NOTE: no new jewelry vendors.**

Please describe **ALL** items you intend to sell. Items not listed will not be allowed at your booth:

**I am committing to the following flea dates: Please mark accordingly**

\_\_\_\_\_ Full season: WEDS and SATS

\_\_\_\_\_ Full season: SATS ONLY

\_\_\_\_\_ Full season: WEDS ONLY

**If not full season, please indicate dates:**

June \_\_\_\_\_

August \_\_\_\_\_

July \_\_\_\_\_

September \_\_\_\_\_

**Rule Acknowledgment:** I have read the Application and Field Regulations and agree to abide by them. I understand that failure to abide by these rules will result in my being removed from the Flea Market and denied future participation in the Chilmark Flea Market. I also assume full responsibility for myself, my guests, and any property I may bring on the premises and do so at my own risk. I will not hold the Chilmark Flea Market Committee, The Chilmark Community Church and/or the Vendor Manager liable for any damages, theft or other losses that may occur in conjunction with or at the Chilmark Flea Market, including setup and breakdown times. I also understand that decisions made by the Chilmark Church, Chilmark Flea Market Committee and/or the Vendor Manager are final.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

recvd: \_\_\_\_\_

## 2024 CHILMARK FLEA MARKET

### APPLICATION RULES AND INFORMATION

**Application Fee:** There is a **\$50 non-refundable** application fee for each participating vendor. Please include your check made out to Chilmark Church and signed application **by March 31, 2023**. Mail to: **Chilmark Community Church; 9 Menemsha Crossroad, Chilmark MA 02535**. Please do not drop off your application at the Church, No hand delivered applications will be accepted.

**Notification:** Vendors will be notified by the Chilmark Flea Committee on or before **May 1** whether their application has been accepted. Please note that we typically receive many more applications than the number of spaces on the field and the Chilmark Flea Committee will make vendor selections that are in the best interest of the Flea Market.

**Wait List:** We will maintain a wait list for vendors who have been approved by the Flea Market Committee but were unable to secure a space for the season. You will be contacted by the Vendor Manager if a space becomes available.

**Food Vendors:** A current copy of your Board of Health Certificate(s) is required with your application.

**Subletting:** We do NOT allow vendors to sublet their space. **Do not offer your space to another vendor in your absence.**

**Vendor Wares and Behavior:** Wares and behavior of all vendors and their guests must be deemed suitable and acceptable by the Chilmark Community Church, the Chilmark Flea Market Committee and/or the Vendor Manager.

**NO** Vendor can claim an **EXCLUSIVE** on the selling of **MANUFACTURED** items. Please include **ALL** wares that you will be selling on this application, including items **you may be selling for others**. This allows us to place vendors, with similar items, accordingly on the field. Failure to do so can result in ejection from the Flea.

**Contact Info:**

**Chilmark Church Mailing Address:** 9 Menemsha Crossroad, Chilmark, MA 02535

**Flea Market email** [chilmarkflea@gmail.com](mailto:chilmarkflea@gmail.com)

**Annette Anthony - Vendor Manager Cell:** 774-563-0016

**Chilmark Flea Market Location:** 142 North Rd, Chilmark, MA.

**Please note that this is a privately-owned field located across from the old schoolhouse and gas pump, between Tabor House Rd, and Tea Lane. Please be respectful of the neighbors and the Landlord's property.**

## 2024 CHILMARK FLEA MARKET

### FIELD REGULATIONS

- 1. Payment: Vendors must have payment of \$60 cash or check ready upon arrival** at the site for each **12 x 30 foot space**. Make checks payable to **Chilmark Church**. If you don't have your payment ready Please pull to the side so you don't hold up other vendors.
- 2. Absence from a booked Flea Date:** If you must be absent, please email (**NO Texts Please**) the Vendor Manager at least 48 hours in advance. Notifications made less than 48 hours in advance must pay \$60 for their vacant space.
- 3. Inclement Weather: We cancel for stormy weather and all-day rain.**  
*WE DO NOT CANCEL FOR FOG, LIGHT MIST, OVERCAST OR CLOUDY SKIES.*  
*Vendor Manager and Flea Committee will decide by 6:15 a.m. and notify vendors by 6:30 a.m. via email if the flea will be canceled for the day, or delayed opening. If we are open and you are absent, we will expect payment. If stormy conditions move in before 12 noon NECESSITATING CLOSING, all participating vendors will receive a credit.*
- 4. Arrival and Setup:** Vendors may arrive between 7:10 and 8:30 AM to set up. **No Early birds**, as the field is not managed until 7:10 a.m. Vendors who arrive past 8:45 AM will not be guaranteed a space. Vendors who arrive after 9:00 AM will not be allowed to enter the field. Once the Flea Market opens at 9am, no vehicle may enter or exit the field, except in case of emergency.  
  
The Public is invited between 9:00 AM – 2:00 PM. All vendors must remain on the field until 2:00 PM. You are responsible to bring tables or racks to display your goods. Large furniture, rugs and artifacts may be placed on the ground. **No items can be placed outside of the assigned 12 x 30 foot space.**
- 5. Vendor Parking:** Vendors are allowed **1** vehicle ONLY per space and must be in the assigned space. There is **NO extra space for Vendors “helper” and/or employees vehicles.** Please make a plan with them so that they do not come to the field expecting to park there.
- 6. Customer Parking:** The on-site parking is for **customers** coming to the Flea, and we ask vendors who invite visitors to **limit their stay**. By doing so this enables us to offer free parking for our customers. Once the lot is full, we will initiate the **Lot Full** policy and put our sign out to indicate that **NO** more cars will be allowed into Flea.
- 7. Food Vendors:** vendors must supply a trash can accessible **to the public**. All vendors should pick up litter on or near your space before leaving. **DO NOT** put your trash, boxes, packaging, etc. in the trash can by the bathrooms. This is meant for public use ONLY.
- 8. Flammable Materials:** No vendor or guest, shall use any fire/candles, etc. or flammable substance while at the Flea. Smoking is not allowed on the vendor field. Please ask visitors to put out and carry out smoking materials.
- 9. Pets:** Vendors should NOT bring their pets to the Flea. Customers may do so only on a leash